PORSCHE 356 REGISTRY WEBSITE HELP

LOGGING IN

Clicking the **Member Login** link displays the screen on the right:

- Enter your user name and password then click the Login button. Click **Cancel** to return to the home page.

    If you check the Remember Me option, the system will store a cookie on your computer that allows you to log in without having to enter your user name and password each time. This cookie is secure; it does not contain your actual user name and password. But you should only select this option on a computer that you control, so that others cannot log in as if they were you.

- To cancel the **Remember Me** option, once you have logged in, click the **Profile – Username/Password** link. Re-enter your password, then uncheck the option and save.

- If you forget your username and/or password, click the **Forgot My Username/Password** button. The following popup dialog is displayed:

- The system will prompt you to enter your email address and, optionally, your first name. When you click OK, the system will search for this information in the club's membership database. If one matching record is found, the username and a new temporary password is generated and sent to the email address on file. You will need to retrieve this information before you can log in, and the system will then give you the chance to change it.

    If no match was found, or if multiple matches were found, the system cannot generate a new temporary password. If this happens, or if your email address is no longer valid, call ClubExpress toll-free on (866) 457-2582 to have your password reset manually.

USER NAMES & PASSWORDS

IMPORTANT: The main website (this one) and 356Talk are separate sites and therefore require separate logins. For ease of use, we recommend setting both up with the same User name, Password and Email address.

User names:

If you already have a 356Talk Forum account, you can't change it yourself, so we recommend making the main site **User name** identical to the 356Talk Forum one. **We require your 356Talk Forum User name to be your real name.**

Passwords:

These can be changed by you on both the 356Talk Forum and the main site, so for ease of signing in, make them identical.

Here's how to make the changes:

Main Website User Name & Password setup

1. After logging in, at the top right of the screen, click on your name, then **Profile.**

2. This opens up the panel shown below.

3. Click on the **User Name / Password** panel, enter the **User name** you have for the 356Talk Forum and a very strong password, then click **Save**.
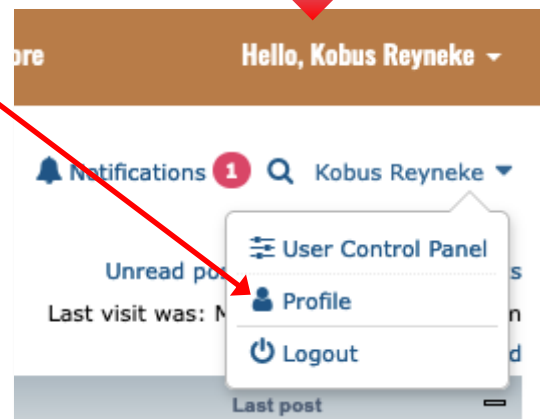
356Talk Forum Password setup

1. In the main Website, navigate to
   356 TALK >> GO TO 356TALK FORUM.

2. Log in to the 356Talk Forum.

3. Once logged in, click on your name, then **Profile**.

Quick links FAQ

Board index

Unanswered topics   Active topics   Unread posts   New posts   Your posts

Viewing profile - Kobus Reyneke

Username: Kobus Reyneke [Edit profile]

Rank: 356 Fan

Groups: Registered users [Go]

CONTACT KOBUS REYNEKE   **USER STATISTICS**

Email address: Send email to Kobus Reyneke   Joined: Tue Jul 17, 2018 8:39 am

Last active: Thu Feb 10, 2022 7:37 pm

Total posts: 6 | **Search user's posts**
(0.00% of all posts / 0.00 posts per day)

Jump to ▾

Board index   Contact us The team Members Delete cookies All times are UTC-04:00

Style developer by support forum tricolor, Powered by phpBB® Forum Software © phpBB Limited
Time: 0.289s | Queries: 20 | Peak Memory Usage: 13.64 MiB | GZIP: Off

4. Click **Edit profile**.

User Control Panel

Overview   **Profile**   Board preferences   Digests

Edit account settings

Edit profile

Edit signature

Edit avatar

Edit account settings

Manage "Remember Me" login keys

Username:
Length must be between 8 characters and 40 characters.

Email address:

New password:
Password must be between 8 characters and 16 characters long, must contain letters in mixed case and must contain numbers.

Confirm password:
You only need to confirm your password if you changed it above.

Current password:
To change your password, your email address, or your username, you must enter your current password.

Kobus Reyneke

xxxxxx@xxx.com

••••••••••••

Reset   Submit

5. Click on **Edit account settings**.

6. Change your **password** to match the one you use on the main Website.

7. Click **Submit**.

MAIN WEBSITE PROFILE SETTINGS

IMPORTANT! With the new main website, each member can control what personal information is visible to other members, including contact information. *By default, all new accounts are set to show Name, City, and State ONLY.* Unless you change the Visibility settings in Member Directory settings, only administrators can see your contact information. In many cases, it may make sense for you to change the setting to show more information.

4. After logging in, at the top right of the screen, click on your name, then **Profile.**
5. This opens up the panel shown below.
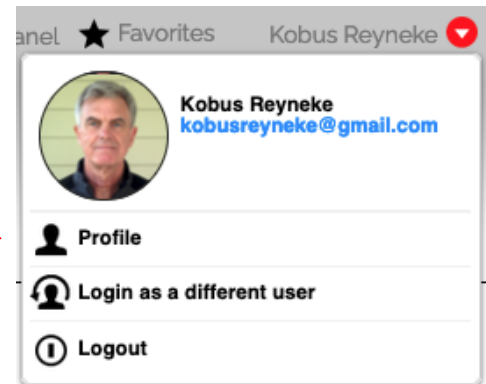
MENU ITEMS IN THE TOP PART OF THE PANEL

Download a JPG image of your membership card to print or save to your cell phone or computer. *Printing tips on next page.*

Basic Membership Info: information including Name, Address, Phone numbers and Emergency contacts.

Member Directory:
-Select whether to list yourself in the Directory.
-Upload your photo.
-Add a "Banner" image.
-Add your personal Social Media links.

Member Directory: Your public profile.

User Name / Password: Make changes here.

Tips on Printing Membership Cards

Printing from a Mac
1. Click the **Download Membership Card** link. Once the image has downloaded, select the image to open it.
2. In the Print popup, select Orientation: Landscape, and Scale: 24%.
3. Select the Print button to print a copy of your card.

Printing from Windows
Windows users have two options to print their membership cards:

Option 1: Click the membership card link.
1. Find the image in your downloaded items. The location of the downloaded card will vary depending on the browser you are using. Open the image using Windows Photo Viewer.
2. Select the Print icon, or enter CTRL + P.
3. Select the appropriate printer, then select Photo Size -2 x 3 in. (Wallet), and Fit - Shrink to fit.
4. Select the Print button to print a copy of your card.

Option 2: Click the membership card link.
1. Find the image in your downloaded items. The location of the downloaded card will vary depending on the browser you are using. Right click the image and select Print.
2. In the Print Pictures popup, select Wallet from the list of size options on the right-hand side, and make sure Fit picture to frame is not selected.
3. Optionally, select the number of copies you would like to print, up to 9 of the same card per page.
4. Select the Print button to print a copy of your card.

MENU ITEMS IN THE BOTTOM PART OF THE PANEL

TRAVEL ASSISTANCE NETWORK (TAN) - SETUP

From **Profile >> Your Website Functions** - [Website page for TAN](#)

The Travel Assistance Network (TAN) is a long-standing network of 356 Registry members who have volunteered to lend a hand in case other members break down. The help can range from having a full garage and lift with tools and spare parts, to just providing a ride or advice, to a 356 mechanic in the area, or at the very least, a rescue and a hot cup of coffee.

If you wish to participate, then you must change your member Visibility settings so people can contact you – explained below.

IMPORTANT! The new Website works differently than the legacy site. The TAN is now a member "interest group" that members may individually join. When a member searches the membership directory, they may filter the results by the TAN interest group, showing all the members. They may further filter the search by entering country, state, city, and even a distance from a zip code to narrow down the search to someone near to them.

Key differences from the old website:

- <u>Any</u> member can search the Member Directory and identify TAN members.
- A full list of TAN members is no longer downloadable.

Steps to edit your settings and to sign up for the Travel Assistance Network:

1. Log in to your account at the upper right-hand corner of the website and go to **Profile**.
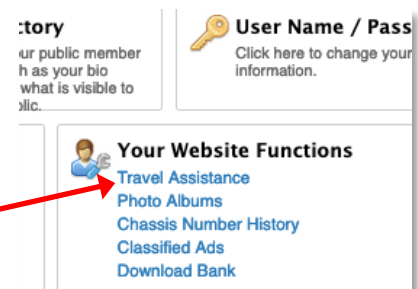
2. Under **Your Website Functions**, click on the **Travel Assistance Network** link.

3. Check the **Travel Assistance Network** box. (You can uncheck at any time to leave TAN.)

4. Save and click on the **Membership Directory** pane.

Member Directory
Click here to edit your public member directory profile such as your bio information and set what is visible to members or the public.
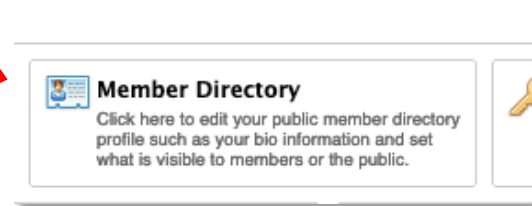
5. Set your information visibility (i.e., what members can see). This is the information members will be able to use to find and contact you for help. Please share as much as you are willing.

Show all information ✓

Show all information, except email

Show name, city, state, bio, email, phone and work info; no address

Show name, city, state, bio, email and phone; no address or work info

Show name, city, state, bio and email; no address, work info or phone

Show name, city, state and bio only; no contact information

Show name, city and state only; no bio or contact information

Do not list me in the directory

Visibility | Show all information

6. Add information to your Biography you'd want members to know.

That's it! **Thanks for supporting the Travel Assistance Network!**

Biography

TAN Information:
I'm available any day 7AM-9PM
Have a shop with tools and a 4-post lift, some amount of spares.
I have a pickup truck and trailer.

Save ✓   Cancel ✗

- THE CLUB >> TRAVEL ASSISTANCE >> Search Travel Assistance Network takes you to this screen that offers options to drill down your search:

Search Text:
To search by member name(s) or company.

Regions:
Narrow done by limiting your search to a Country, State and Distance.

- Click the **Search** button and the map zooms to your selected values.
- You can now zoom in on specific regions. Here's how:

- Click on a **blue** highlight to zoom in and open a map with controls.
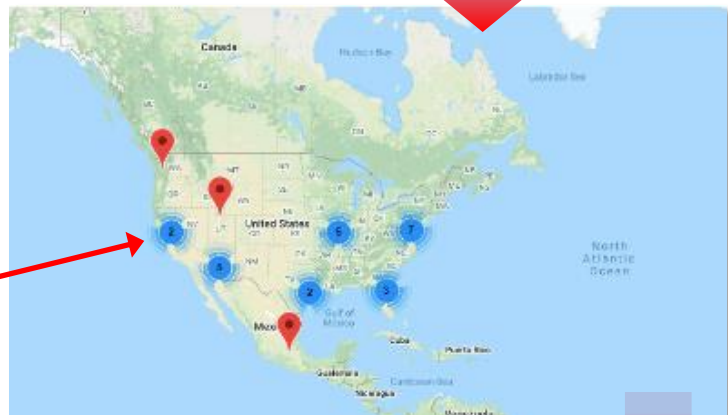
- **Orange** and **Blue** symbols indicate multiple TAN members and **Red** blurbs indicate a single TAN member.
- Zoom in by clicking on an Orange, Blue or Red symbol or use the +- controls.
- On a computer use your mouse to move the map around.
- On a mobile device use two fingers to move the map around.

PHOTO ALBUMS

From **Profile >> Your Website Functions >> Photo Albums**

IMPORTANT: If you feel your collection of photos are worthy of highlighting, please first send an email to Kobus Reyneke. We may want to publish it with a Feature article or a special album.

1. Log in to your account at the upper right-hand corner of the website and go to **Profile**.
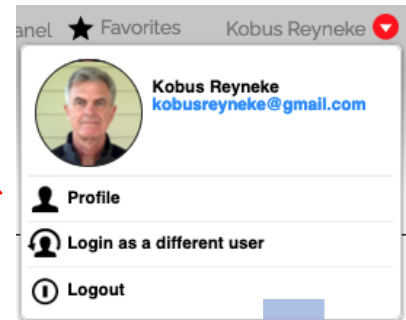
2. Click on **Photo Albums**.
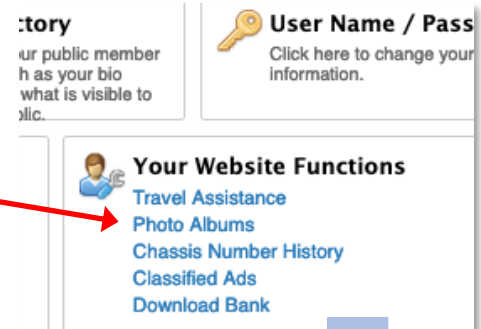
3. The next dialog allows you to **Add a new Album**.

4. Enter your Album name. **We suggest you start the name with your last name if it's a personal album, or the event name (East Coast Holiday 2019), so that all your albums – or event albums are grouped together in the Media Center > Albums page**.

5. Set availability, check visibility, add a quick link name and description.

6. Click **Save** and an **empty** Album will be created.

7. Next add photos to your new album by clicking on the **little pencil**.
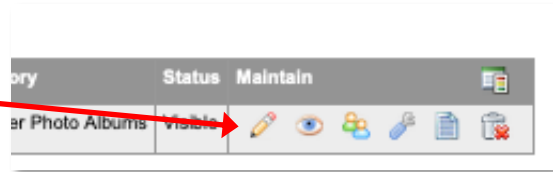
8. Select photos from your computer, add tags, photographer name (**make sure you own the photos or have permission**), specify date taken, decide if downloadable, then **Save**.

Add Multiple Photos

Use this screen to upload multiple photos. Click the 'Select Files' button to select one or more image files (.jpg (.jpeg), .png, or .gif) from a local directory or network. The files will begin uploading immediately. Fill out the other information below and click Save to complete the upload process.

Select Files Select Photos

• Kobus Reyneke Drive Your 356 Day 001_DSC3183 B&W.jpg
  × Remove
  Title:

• Kobus Reyneke Drive Your 356 Day 001_DSC3183.jpg   × Remove
  Title:

• Kobus Reyneke Drive Your 356 Day 006_DSC3191-HDR.jpg
  × Remove
  Title:

• Kobus Reyneke Drive Your 356 Day 010_DSC3194-HDR.jpg
  × Remove
  Title:

• Kobus Reyneke Drive Your 356 Day 014_DSC3208.jpg   × Remove
  Title:

• Kobus Reyneke Drive Your 356 Day 026_DSC3217-41-HDR.jpg

Max photo size: 20 MB per photo

Tags DY356 Day, 2019, Kobus ×

Photographer Kobus Reyneke

Date Taken 09/22/201

☑ Allow Download of Hi-Res Version

Save ✓   Cancel ✗

9. Albums are viewable here:
 MEDIA CENTER >> PHOTO ALBUMS

10. Click Show All to sort albums or Filter.

Photo Albums

Click the icons below to perform different search and filter functions. Click the "Show All" icon to display all available photo albums. Click the "Newest Albums" icon. Click the "Filter" icon to filter albums by categories or subgroups (if your organization has chapters/subgroups). Click the Search icon to search for individual photo organized into an album. Click on the results album to view the slideshow in a popup. Search can be combined with filter. For example, if you search want to sea a specific category by combining with the filter.

▦ Show All   Newest Albums   ▼ Filter   ⚲ Search

Filter
Category   All Categories   By Subgroup   Select a subgroup   ▼   Filter ⚡

Page 1 of 1

📷 **Activities - Event albums**

2021 Georgia Mountain Drive
378 photos - updated 1/24/2022

📷 **Member Photo Pages**

106439 - Cliff Murray
11 photos - updated 1/19/2022

2021 Bend Holiday - Branning - Michael Branning
11 photos - updated 1/26/2022

211315 - Cliff Murray
3 photos - updated 1/19/2022

83405 - Cliff Murray
8 photos - updated 1/19/2022

CHASSIS NUMBER HISTORY

From **Profile >> Your Website Functions and TECHNICAL >> CHASSIS NUMBER HISTORY**

This is where you add your 356s and add either single photos, or albums.

Please read this before you start!

The Porsche 356 Registry expects its members to be accurate when making entries to the Chassis Number History This database will only be reliable if you are very careful when you enter your cars. We will not tolerate intentional falsification of these records.

- When you have finished answering the questions in "Chassis Number History" you must click **Save** or the information entered will be lost and require reentry. Do not click **Cancel** if you wish to save your changes!
- Do not panic if you are interrupted, just hit **Save** and you may return to finish later. You can also edit your car records in the future as needed.

To add your data:

1. After logging in, at the top right of the screen, click on your name, then **Profile**.
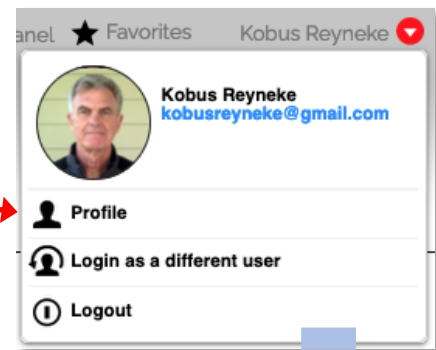
2. Under **Your Website Functions**, click on **Chassis Number History**.
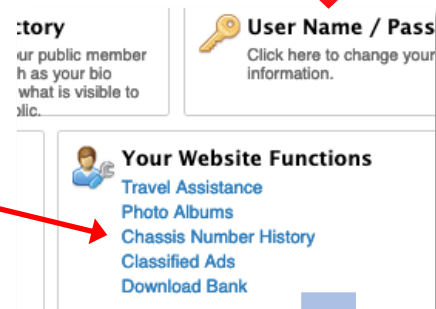
3. Click **Add Porsche 356** or you can edit a previous entry with the pencil icon**.**
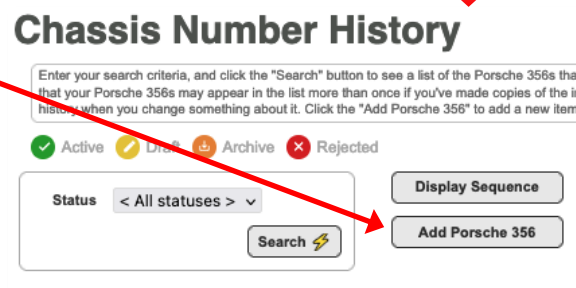
4. This first entry screen has 2 parts: **Basic information** and **Photos.** The questions with the **red dots** must be answered.

Porsche 356 Name can be the serial number or anything you wish.

Status must be "Active" to be visible.

Photos: Choose whether to add photos and if you would like more than one, first create an album (explained elsewhere).

Please read before proceeding!

Basic Information

Porsche 356 Name   Silver Bullet

13 of 100 characters used

ID (Chassis ID (VIN))   151512

(Full) Date Purchased / Acquired   07/23/2018   OR   Year Purchased

(Full) Date Sold / Transferred   OR   Year Sold

Status   Active

Photos

○ No Photos ○ One Photo ● Use Photo Album

Photo Album   Reyneke - DY356 Day 2019

Questions

Please read this before you start!

The Porsche 356 Registry expects its members to be accurate when making entries to the VIN History Records. This database

5. Click **Next** to enter **General Information** and add known history.

Add/Edit Information for Kobus Reynel

Specify the Porsche 356 name and other information. Click "Save" to save and return to the item list or "Cancel" to r

Questions

General Information (required)

"General Information" questions must be answered. When finished click "next" for the next screen.

Model Year

Model

< Select >

Body Type

< Select >

History - Known and Legend

6. **To make your entry visible, make sure to select "Active" for Status**. Click **Next** to enter information described on the following page.

7. **Current configuration** is where you describe the car as it is right now. Every entry should have this page completed fully. This is what you can see when you look at your car today. When finished click **Next** for the following screen.

8. **ONLY** IF YOU HAVE A KARDEX OR COA answer the Kardex/CoA Sourced Records questions. If it isn't on a Kardex or CoA do not put it in this section. If you are not in possession of a Kardex or CoA you must not answer the questions on this page. When finished click **Next** for the following screen.

9. **ONLY** IF YOU HAVE THE REUTTER FACTORY SOURCED RECORDS data then add that data on this page. If you are not in possession of the Reutter Factory Sourced Records you must not answer any of the questions on this page. When finished click **Next** for the following screen.

10. **Legacy Registry** is controlled by the club administration. You can not edit this but you may contact us if you have any issues with the data. It comes from many sources over many years and we are accepting that "it is what it is". When finished click **Next** for the following screen.

11. **Engines and Transmissions Owned and Wanted** page has been created to help members achieve "matching numbers" status for their cars. Any member can search for the original engine or transmission for their car. Likewise, those willing to sell an engine or transmission may list them here. The searches can be made from the same screen used for searching for cars. *BEWARE OF COUNTERFEITS AND CON MEN!* Scofflaws will be dealt with harshly.

12. **Market History** is controlled by the club administration. You must not edit this but you may contact us if you have any issues with the data. This is where market transactions are recorded.

13. Click **SAVE** and you have created a record of your car! If you wish to edit your information do so through your profile and Chassis Number History records.

CLASSIFIED ADS

IMPORTANT:

This Help document is split into several sections. Click on the link to jump to the section:

A. Searching Classified Ads
B. The Basics of Classified Ads
C. Adding Classified Ads
D. Managing Classified Ads
E. Renewing Classified Ads

Quick Links

From the main, top menu there are 3 gateways to Classifieds:

1. A direct link to the classifieds search page labeled "CLASSIFIEDS".

2. "ADD OR MANAGE ADS" takes members to where they can add or manage their classified ads.

3. "ADD RULES AND HELP" links to a page that brings everything together, including help and guidance.
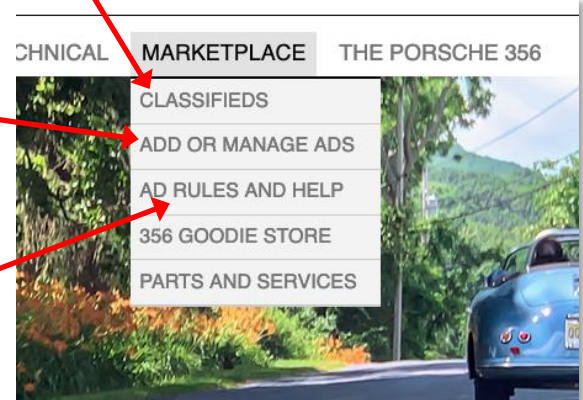
Search Classified Ads

Use the Search panel to filter the ads shown in different ways. When users access Classified Ads, they will see a screen similar to the following:

A small search panel at the top allows users to filter the ad list by category and keyword.

There is also a button to view the club's policies regarding classified ads posted by members.

If no filters are selected, the search returns all ads with the newest on top.

Each ad is shown with a photo, title, description, pricing and the member name who posted the ad.

Click the photo or prompt under the photo to display a popup screen showing one or more photos of the item(s) for sale. If multiple photos are available, the popup display will switch into slideshow mode after a couple of seconds to scroll through the available images. When users hover over an image, icons will appear allowing them to pause and resume the slideshow.

Click the **View More** button/icon to view more detailed information, including how to contact the ad poster.

- To jump through pages, look for the box with arrows showing page numbers. To scroll one page at a time, click on the **arrows**.
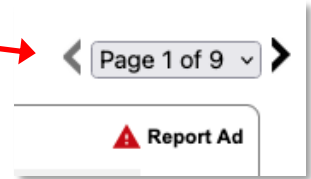
- To jump to a specific page, click on the **Page 1 of X** drop-down and you'll get a list of pages to jump to.
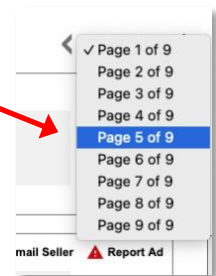
The Basics of Classified Ads

- Registry member's ads require approval by the Classifieds Team and once approved it will immediately become Active.
- Listings are limited to 60 days and can be renewed once.
- Before diving into classifieds, it's really important to go through the cautions and "Rules of Engagement" on MARKETPLACE >> AD RULES AND HELP.
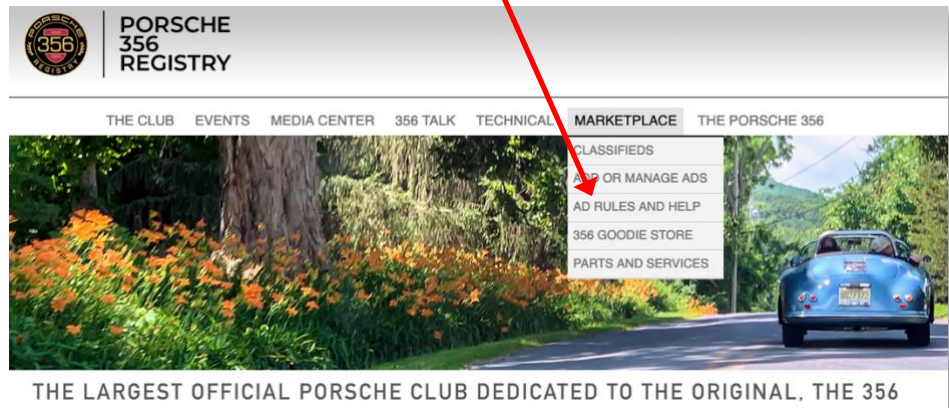
- Although you can access your ads through your Profile, this page is a better jump-off point.

Add a Classified Ad – SUMMARY

Important – there are three essential steps:

1. **Start an ad by adding basic information, then SAVE DRAFT.**
2. **After saving the Draft, add photos and select a main photo.**
3. **Edit your ad to make sure everything is fine, then click Submit.**

Navigate to [Add or Manage Your Classified Ads](#).
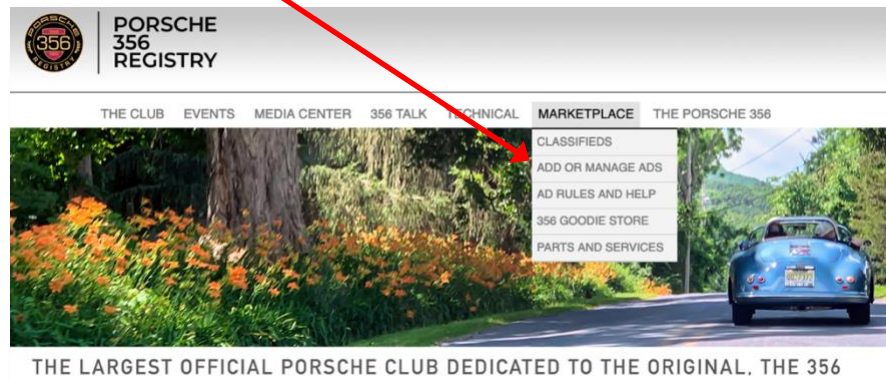
Step 1: Add basic information and Save Draft

(This will take you to the [Classified Ad Manager](#) page)

Step 2: In Classified Ad Manager, add photos

Step 3: Edit and when happy, Submit ad.

Add a Classified Ad – DETAILS

Important – there are three essential steps:
1. **Start an ad by adding basic information, then SAVE AS DRAFT.**
2. **After saving the Draft, add photos and select a main photo.**
3. **Edit your ad to make everything is fine, then click Submit.**

Navigate to [Add or Manage Your Classified Ads](#).
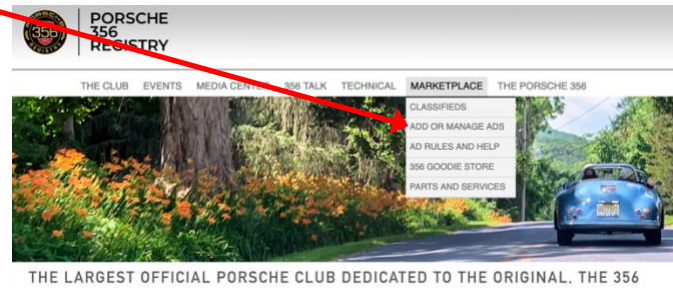
The first screen lists posted or draft ads, sorted by expiration date and title. Buttons at the top allow members to create a new ad (described below) and to view the club's **Classified Ads Policy**.

The system supports a number of **Status** values for each classified ad, with programming and screens to support each value:

1. **Draft** - The ad is being created by you but has not yet been finalized or submitted for approval.
2. **Submitted** - The ad has been submitted to the club for review and approval.
3. **Approved, Pending Payment** - The ad has been approved by the club but **ignore the payment part because we don't require payment for ads**.
4. **Active** - The ad is showing on the website.
5. **Declined** - The ad was declined by the club, but it can be edited and resubmitted.
6. **Expired** - The posting period for this ad has run out so it's no longer showing on the website.
7. **Renewed, Pending Payment** - The ad has been renewed but it cannot be activated until the specified payment is made.
8. **Canceled** - The ad was canceled by an administrator.

The following options can be found in the Maintain column:

Icon	Description
(Edit)	Edit the ad, including its title, description, pricing, etc. Note that for Cancelled and Expired Ads, the resulting screen is read-only.
(Pictures)	Upload one or more pictures to describe the item being advertised.
(Delete)	Delete the ad completely. This icon is only shown for Draft and Approved, Pending Payment ads.
(Cancel)	Cancel the ad so that it's no longer shown. This icon is only shown for Active and Renewed, Pending Payment ads.
S (Make Payment)	This icon is only shown for ads that require payment before they can be activated. Clicking it takes you to the standard Pending Payment page.
(Renew)	Renew this ad. This icon is only shown for Active and Expired ads that have one or more renewals allowed by club policy.

Step 1: Add basic information and Save a Draft

Click the **Add Classified** Ad button displays the following screen where you can enter information:
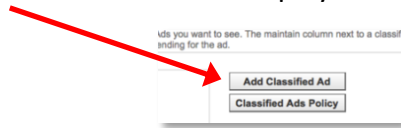
This screen has two panels, one for required information and the second for optional additional information.

Top panel (required):

- Asking Price is a free-form text field, to allow more than just a currency amount (for example, "$1,500 OBO" or $1,200-1,500 depending on options").
- Status is managed by the system and is shown for information purposes only.
- Hidden is available for administrators and module coordinators only, allowing them to hide or show a classified ad. For example, if the content of the ad is inappropriate.

Bottom panel (optional):

The **Description** field uses a text editor to allow you to create formatted descriptions, including font attributes, alignment, text size, links, bullets and numbering, and indenting.

In the **Additional Information** box, paragraph breaks will be retained.

The **buttons** at the bottom of the screen will vary depending on the status. **When you are creating a new classified ad, <u>always first</u> <u>Save Draft</u>.**

You'll be returned to the Classified Manager page where you'll be able to add photos and make edits before Submitting.

Step 2: Add photos on Classified Ad Manager page

After Saving as a Draft, you have the option to add photos and optional titles one-by-one, by clicking on the **little icon**.

- Click **Add Photo** until all your photos have been added.
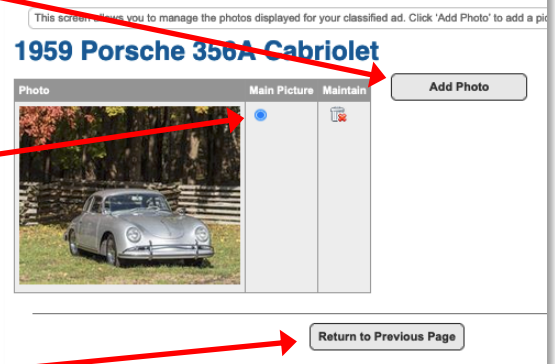
- If you uploaded more than one photo, you have to designate which one to use for the main image. Do this by checking the **Main Picture** box next to one of the uploaded photos to designate this as the photo shown immediately with the ad. You can also click the standard delete icon to remove a photo.

- Click **Return to Previous Page** to return to your Classified Ad Manager screen.

Step 3: Submit ad

A. When you're done adding photos, click **Edit** to review everything.
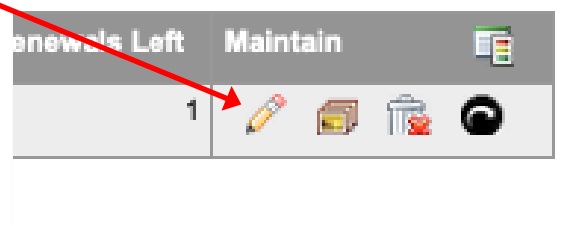
B. While still in the editing window, at the bottom, click **Submit** to publish your ad.
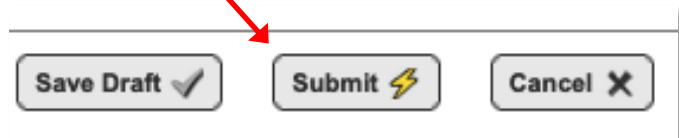
Managing your Classified Ad

1. Navigate to Add or Manage Your Classified Ads.
2. Click on the little pencil next to your ad to edit it.

Renewing a Classified Ad

1. Navigate to Add or Manage Your Classified Ads.
2. You have the option to renew an ad after the initial 60 days, by clicking on the **little icon on the far right** of the listing.

356TALK FORUM

Existing Members

The 356Talk Forum is a completely independent website and uses a separate username and password from the main 356 Registry website.

If you were a member prior to 2/15/2022, then you are pre-registered and only have to reset your password the first time you use the revamped 356Talk forum.

To do this, go here to login to the forum: https://forum.porsche356registry.org/ucp.php?mode=login

IMPORTANT:
1. The email address you store in your 356Talk user profile and the main website must be the same.
2. You will need to verify your membership number (listed in your profile on the main website) is stored properly in your 356Talk user profile. If not, please update it.
3. The 356 Registry requires that your user name must be your real name. We allow minor variations, but others members must be able to easily identify you.
4. You may use the same password on both sites if you wish, but they don't have to be the same. If you reset the password on either site it does not affect the other. If you want them to match you have to do that manually.

New Members

To access the membership benefits of 356Talk, first you must join the club (New Member Signup) and be able to log in successfully on the Main Website.

Then, you must register separately on the 356Talk Website using the same email address. (Your password may be the same or different between the sites, it does not matter.) There is a confirmation step you must complete before you can log in to 356Talk.

Once you log into 356Talk, you must set up and verify 3 things:
5. You must enter your member number (5 digits) in your 356Talk user profile.
6. Your email address must match the main website.
7. Your 356Talk user name must be your real name.

Once you save these changes, log out of 356Talk and back in, and note if you can see the Registry Business Forum and are able to post.

If you have difficulties please email Michael Branning.

FIRST: Your main Website Member number and the 356Talk Forum numbers must be identical, so first let's retrieve your Member Number:

1. To start, **Log in** on the new Website and navigate to "Profile".
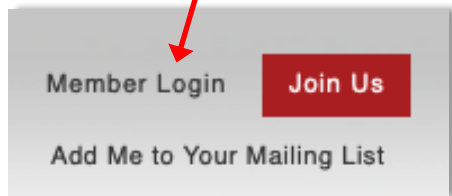
Login

Please enter your user name and password and click "Login". Your user name is not case-sensitive but your pass

User Name
Password 👁
☐ Remember me on this computer
Do not select this option on a shared or public computer
[Login ✓] [Cancel ✗] [Forgot My Username/Password 🔒]

Trouble logging in? Click here for assistance.

Member Profile

Membership Summary

Type: Complimentary Member   Member Number
Status: Active   Join Date: 5/20/2
Exp. Date: 5/19/2022   Last Renewal: N
                               📇 Download M

Current Email Address: kobusreyneke@gmail.com

👤 **Basic Member Information**
Click here to edit your basic contact information such as your address or phone number.

💳 **More Member Options**
Credit Card

...anel ★ Favorites   Kobus Reyneke 🔴

Kobus Reyneke
kobusreyneke@gmail.com

👤 Profile
👥 Login as a different user
🔘 Logout

Click on Basic Member Information and **record** your **Member Number** (you'll need it in the next step.)

Contact Information

This page allows you to enter more contact information than this address in place of the Primary Address.

General Information

Member Number 56007

Salutation

THEN: With your main Website Member recorded, let's go to the 356Talk Forum:

8. In the main Website, navigate to **356 TALK >> 356TALK FORUM**.

9. **Everyone must reset their password!**

10. Click **I forgot my password**, then enter your email and click **Submit**.

11. You should receive an email with reset instructions.

12. Once logged in, click on your name, then **Profile**.

PORSCHE 356 REGISTRY

13. Click **Edit profile**.

14. Edit and/or add your information in the circled sections below.
15. **IMPORTANT**: Under **Edit profile** make sure your **ClubExpress Member Number** matches the one you recorded in ClubExpress (explained on a previous page). **If not identical, enter the correct number here**.

356TALK FORUM SEARCH

- To start your search click the little **magnifying glass** at the top, right of the screen.

🔔 Notifications **1** 🔍 Kobus Reyneke ▼
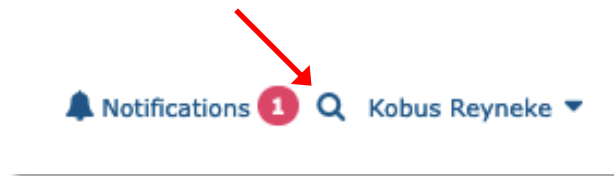
- There are many ways to refine your search:

The system requires the full author name, which is not always known. To be effective, add a * in front and it will search only for that word.

A good way to refine your search is to search only within topic titles.

Enter keywords.

SEARCH QUERY

Search for keywords:
Place + in front of a word which must be found and - in front of a word which must not be found. Put a list of words separated by | into brackets if only one of the words must be found. Use * as a wildcard for partial matches.

◉ Search for all terms or use query as entered
○ Search for any terms

Search for author:
Use * as a wildcard for partial matches.

*skirmants

SEARCH OPTIONS

Search in forums:
Select the forum or forums you wish to search in. Subforums are searched automatically if you do not disable "search subforums" below.

356Talk Main Discussion
Vendor Announcements & New 356 Products
356 Projects
Authenticity Corner
Outlaw Corner
Carrera 4 Cam Corner
Pre A Corner
356 Events

Search subforums: ◉ Yes ○ No

Search within:
○ Post subjects and message text
○ Message text only
◉ Topic titles only
○ First post of topics only

Display results as: ◉ Posts ○ Topics

Sort results by: Post time ▼ ○ Ascending ◉ Descending

Limit results to previous: All results ▼

Return first: 300 ▼ characters of posts

Reset | Search

SEARCHING THE DOCUMENT LIBRARY

PORSCHE 356 REGISTRY

TECHNICAL >> DOCUMENT SEARCH

Our document library has nearly 6,000 PDF files at launch and will grow over time. Files are linked to from various pages on the Website. The built-in search tool does not search the contents of the files, but will search for information that our volunteers have created, such as article titles, descriptions, author names, and common terms ("Master Tags"). Once you've opened a file, almost all PDFs are internally text searchable within your browser or PDF reader.

When you first access the Document Library, you'll see the window below. Several notes are shown on how to expand the folder tree (much like Windows Explorer or the Mac Finder) and to access search.

- At first glance it seems as if there are very few documents, when in fact there are thousands. To visually explore, click **Expand All** and **Collapse All to** close.
- Although some folders show (0) documents, there are in fact documents in sub-folders. Click folders to open or collapse them.

Click "Search" to start a new search.

At first glance it seems as if there are very few documents, when in fact there are thousands. To visually explore, click "**Expand All**" and "**Collapse All**" to close.

Document Library

Documents are organized into folders. Hover over a folder to view that folder's description. Click a folder to view its documents. The docume... a details window where you can leave comments or rate the document (if enabled). You may also download the document from within the d... the Documents pane if uploads are enabled for that particular folder.

Expand All ➕   Collapse All ➖   Search 🔍

Document Folders

- 📁 Porsche Factory Documents (0)
- 📁 Magazines and Magazine article (0)
- 📁 Garage - Technical (0)
  - Zenith NDIX 32 (7)
  - Electrical (13)
  - Tech articles - Legacy Website (193)
  - Reference Files (4)
- 📁 About the Cars (0)
- Buy and Sell (0)
- 📁 Activities (0)
- 📁 About the Club (0)
- 📁 Website Documentation (1)

Reference Files   Upload ⬆️

- 📄 Chassis and Engine Numbers Tables ✅
- 📄 Trailing Arm Adjustment ✅
- 📄 Spring Assemble Tool ✅
- 📄 Early Fuel Line ✅

Although it shows (0) documents, there are in fact thousands in this folder. Click any folder to expand or collapse it.

The devil is in the details

Document Search supports 4 options, which can be combined (numbered below):

1. Search for a text string in the document title, description or author list. It does not work like Google. What you typed is searched for exactly, as if you put quotes around it in a Google Search. Boolean search is not supported. If you typed "Skirmants engine" it will only find instances where those words are consecutive. It will not find an article description stating "Skirmants built the engine".

Document Search

Search for documents by text, tags, format, and/or folder .

Search Criteria

Search Text | V331

Searches document title, description, and author

Document Tag(s) |

Document Format | < Any Format >

Folder | Magazine Articles - PDF

Include Sub-folders ☑

Search

2. Search for documents with one or more predefined Master search tags. Enter any string to narrow down the list of Tags, then select one or more. *See list at end of this document.*

3. Document type (format). For example, look only for PDF files.

4. Search only within certain folders. Select a folder to search only in that folder and any subfolders under it.

Note there is a box to check to search in subfolders and it is not checked by default, which can lead to "no results".

When you click the Search button, the system will return a list of documents that match all specified criteria. **The maximum results returned is limited to 30 items**. You can combine any of the 4 options above to narrow down your search.

There are over 5,100 PDFs in the library that represent individual articles from our magazines. (The full magazine PDFs are also available.) The file names are included in the titles.

The format is VXXYZZ where:
- XX is the volume number
- Y is the issue (1-6
- ZZ is a sequence starting at 01 for the first article

For example, entering "V331" in the search field will result in an alphabetical list of PDF articles from Volume 33, Issue 1 as shown below. Alternatively, you could simply navigate down the folder list to the V33 folder. In either case, if you click on the article name it will pop up a box with more information plus a download link.

Click on a document's little green icon and it will open the document.

Click on a document name and the description pops up.

Title	Daily Driver (V33115)
Folder	Magazines and Magazine article	Magazine Articles - PDF	V33
Description	Jim Johnston shares tips on the 356
Author	Jim Johnston
Date Created	N/A
Format	Acrobat (PDF)
File Size	2.6 MB

Narrowing your search down

The **system's limit of returning only 30 documents** can to some extent be overcome by narrowing your search down before hitting the Search button.

For example, when searching for Pellow magazine articles, do it piecemeal by limiting your search to a range of magazine editions. In the image below, we selected **Pellow** articles only from the **V20-29** (Volume 20-29) range.

Magazine Articles

In addition to viewing full magazines from the MEDIA CENTER >> MAGAZINES page, you can also find individual articles in the Document Library.

- To view individual articles when you know the volume #, click the **Search** button above, then in the left-hand pane, drill down until you reach the volume you're interested in, click on it and the the articles in that volume will get listed on the right.
- Within that window you may also click **Search** to find articles.

Additional ClubExpress Document Library Help:

https://help.clubexpress.com/Content/Users/Modules/Documents.htm?cshid=70#Searching

List of Master Tags (Keywords) assigned to many of the articles
Updated January 7, 2023

Article Search Terms	Model Terms	Misc. Technical	Number
Review	Reutter	Cable	547 4-Cam
Presidents Column	Karmann	Bolt	616
	Drauz	Nut	692
Event	D'Ieteren	Cad plate	587
DY356 Day	Wendler	Chrome	644
Auction	Glasser	Paint	1100
Original	T1	Filler	1300
Owner Profile	T2	Grease	1500
Obituary	T5	Strap	1600
Vendor Profile	T6	Lead	741
Racing	Pre-A		741/2
Tool Kit	356A		
Restoration	356B		
Tuning	356C		**Engine**
Repair	Normal	**Interior**	Oil
History	Super	Steering wheel	Pulley
Porsche Factory	S90	Horn ring	Belt
Authenticity	356SC	Horn button	Stud
Rebuild		Seat	Clutch
Literature Poster Brochure	Carrera	Leather	Pressure plate
Member Story	Carrera 2	Vinyl	Throw out bearing
Regional Club	4-Cam	Turn signal switch	Exhaust
Historical car	550	Convertible Top	Muffler
Original Owner	Spyder	Carpet	Engine
Business Profile	Convertible D	Glue	Case
Trustee	Speedster	Insulation	Piston
Election	Roadster	Seat Belt	Cylinder
Bylaws	Cabriolet	Pedal	Head
Amendment	Coupe	Accelerator	Hose
Classified Ad	RSK	Brake pedal	Sump
Swap meet	RS60	Clutch Pedal	Crankshaft
Technical	America Roadster		Camshaft
Whatzit	Prototype		Valve

Market Watch	Outlaw		Lifter
Collectibles	Notchback		Pushrod
Literature Manual	Gmund		Gasket
Porsche Family	Continental		Crankshaft bearings
Porsche Staff	RS61		
Racer			
ECH			
WCH			
Holiday			
Financial Report			
Upcoming Events Calendar			
Auto Show			
Rennsport			
Reunion			
Concours			
Museum			
Barn Find			
Shifter			
Hall of Fame Award			
Spark Plug Award			
Motorsports			
Christophorus Magazine			
Porsche Archives			

VIDEOS

The embedded YouTube videos sport several controls:

- The three dots at the top right allows you to Watch later or Share.

- At the bottom:
    - Pause / Play
    - Sound control
    - Position in video / Total length
    - "cc" switches closed captioning on and off
    - Little gear provides settings such as quality, etc.
    - "YouTube" takes you away from our site to YouTube
    - The little box makes it full screen within our site

Pause / Play

Sound control

Position in video/Total length

Closed captioning

Quality etc.   View on YouTube   Full screen

SLIDESHOWS

You'll find slideshows throughout the site and most have a few controls:

Embedded slideshow:

Scroll left

Scroll Right

Show Thumbnails

Pause / Play

Image Number / Total

Image Name

Pop out Image to Enlarge and Scroll

Full screen

10 / 173   **Bowley Kate**

Popup slideshow:

Drive Your 356 Day 2021

Adkins

Image Name

Close slideshow

Maximize popup

Image Number / Total

Download original image

Full screen

Pause / Play

Post to social media etc.

Scroll right

Scroll left

Thumbnails (Click to view)

Jump through images

1 / 173

REGIONAL PORSCHE 356 CLUBS

Find a Regional Club using the Map

Besides scrolling through the list of clubs or clicking on a **red** button to jump to a section, you can also use the map to zoom in on regions and clubs. Here's how:

- Click on a **Blue** highlight to zoom in and open a map with controls.

- **Orange** and **Blue** symbols indicate multiple clubs and **Red** flags indicate a single club.
- Zoom in by clicking on a symbol or use the +- controls.
- On a computer use your mouse to move the map around.
- On a mobile device use two fingers to move the map around.

EMAILING

Throughout our Website you'll find email links. When you click on one of those, your computer will open up your computer's **default** email application – not necessarily the one you regularly use.

You're probably reading this because your computer prompts you to log in or configure an alien (to you) computer-based email application such as Outlook, Apple Mail, or Windows Mail. These links are called Mailto links, and if you do not already have your computer configured to send mail using Mailto, this can be frustrating and time consuming. (Mobile devices rarely have this problem.)

The easy fix:
- **Right**-click on the link -> Click on "**Copy** Email Address -> **Paste** into your email app's "To" field.
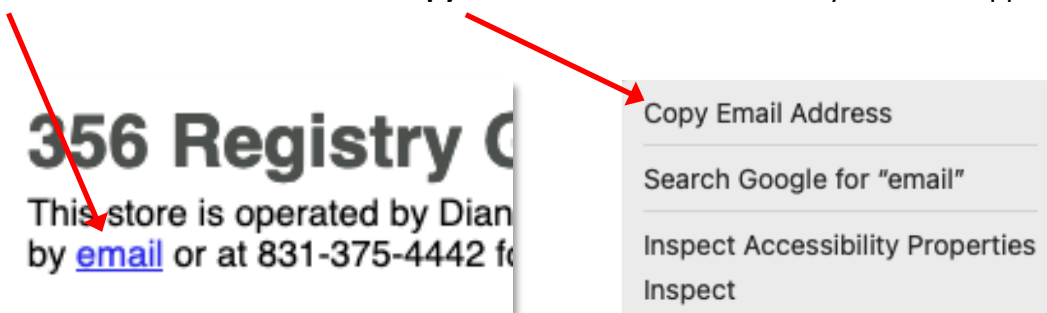
To permanently set Mailto up on your computer:
Please note that these are only suggested operating system and browser settings that have nothing to do with the Registry Website. It doesn't cover all email applications and if these suggestions don't work, please consult your system provider.

Microsoft Windows
1. Windows settings -> Apps -> Default apps
2. Choose the correct email application

Mac OS
1. Open your default Mail app (such as Apple Mail or Outlook) on your computer.
2. Choose Mail > Preferences, then click General.
3. Choose an email app from the "Default email reader" menu.

Web-based email in your browser
This is for when you access your email such as Outlook, AOL, Gmail, Yahoo and others through a Web browser. Please note that this can only be done in Chrome or Firefox. Currently Safari, Internet Explorer, and Microsoft Edge are not compatible with this.

For Google Chrome:

- Open Google Chrome and log into your email account.
- There should be two diamonds in the address bar (if you do not see the diamond icons, see the instructions below)
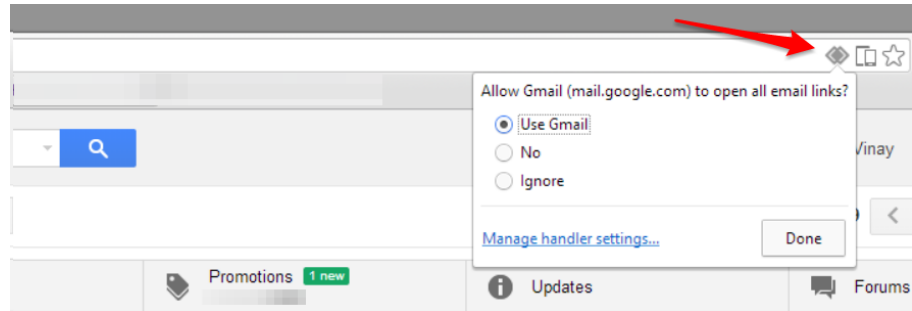
- Click on that icon, and it will ask your permission to change the handlers for Chrome to allow you to use Gmail or Yahoo instead of Outlook or another. When prompted, click "Use Gmail" and then Done.

For Mozilla Firefox:

- Open Firefox and log into your browser email account.
- Click the **3 horizontal bars** in the upper right corner and then click **Settings**.
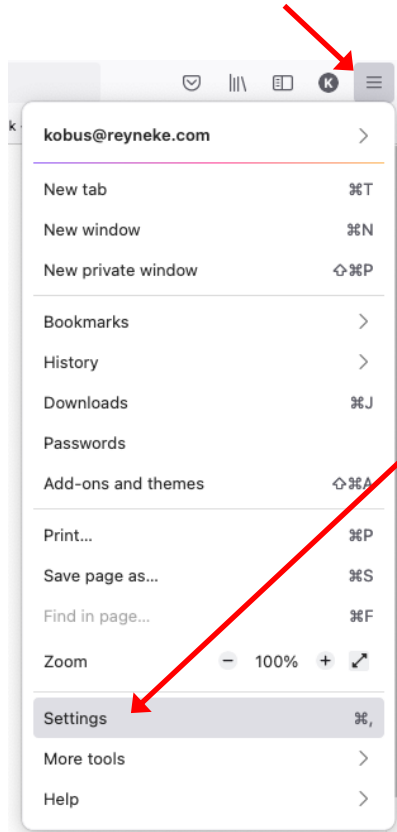
- In the General tab, scroll down to the Applications section.
- Next to **mailto**, click the drop-down and change it to use your email account of choice.